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Non-Filing Information Cansition State		State Registration Transition							
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	No B	D Record			E	lectronic Filer			
		*** WARNING ***							
	C re	You have checked the boxes for states thus stating you are registered as an investment adviser with certain states. Be ver careful that your State Registration information is accurate. This State Registration information is sent directly to state regulators for verification. As a state registered adviser you will be required to complete Form ADV Part 1B. Submitting inaccurate State Registration information could cause problems with your Form ADV filing. Special Warning for SEC-registered advisers: Most SEC-registered advisers send <i>Notice Filings</i> to states and are not <i>registered</i> with those states.							
	To re	To review the states you marked in the State Registrations transition screen, hit the "back" button on your web browser. Yo can amend the State Registrations transition screen by clicking the "Reset" button at the bottom of the screen.							
	If y	If you intended to transition <i>State Notice Filing</i> information, not State Registrations, please click the "NO" button below and click on "Transition State Notice" from the side Navigation Panel.							
		Once you click the "YES" button below, you cannot amend your State Registration transition information.							
		Do you want to send your State Registration transition information to the states?							
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IA Firm User's Manual

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Chapter Four: Transitioning IA Firms and Organization NFI

Complete the Transition Filing (Continued)	[Result:] The State Registration Transition screen opens indicating that the information was saved. The information was saved. State Registrants: Before making your first electronic Ferm ADV filing, you will need to indicate on this page the states in which your firm is currently registered. This will ensure that IARD does not charge you for state registration fees which you have already paid. State Registration Transition					
	Organization GRD#: 1	17757	Primary Business Nan STATE)	ne: TRAININGSECURITIES3 (IA-		
	Organization SEC# : No BD Record		Full Legal Name: TRAI Electronic Filer	NINGSECURITIES3 (IA-STATE)		
Copyright ©2002	🗖 Alabama	🗖 ldaho	🗖 Mississippi	🗖 Pennsyl vania		
NASD. All rights	🗖 Alaska	🗖 Illinois	🗖 Montana	🗖 Puerto Rico		
	🗖 Arkansas	🗖 Indiana	🗖 Nebraska	Rhode 1sland		

Transitioning SEC Investment Advisers (Notice Filers)

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istorical Filing	Existing registrants click here for important information regarding your first IARD filing.						
	Transition:						
	Submit Transition Notice Filings						
	Submit Transition Registrations						
	ADV Filing Types:						
	Apply for registration as an investment adviser with the SEC						
	Apply for registration as an investment adviser with one or more states						
	Submit an annual updating amendment to your registration for your fiscal year ended 📃 🗾 , 🧾						
	Submit an other-than-annual amendment to your registration						
	Copyright ©2002 NASD. All rights reserved.						
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Item 2 - SEC Registration (Continued)

 \Box (9) are a multi-state adviser relying on rule 203A-2(e);

See Part 1A Instruction 2.g. to determine whether you should check this box. If you check this box, complete Section 2A(9) of Schedule D

 \Box (10) have received an SEC *order* exempting you from the prohibition against registration with the SEC;

If you check this box, complete Section 2A(10) of Schedule D

 \Box (11) are no longer eligible to remain registered with the SEC.

See Part 1A Instruction 2.h. to determine whether you should check this box.

B. Under state laws, SEC-registered advisers may be required to provide to state securities authorities a copy of the Form ADV and any amendments they file with the SEC. These are called *notice filings*. If this is an initial application, check the box(es) next to the state(s) that you would like to receive notice of this and all subsequent filings you submit to the SEC. If this is an amendment to direct your *notice filings* to additional state(s), check the box(es) next to the state(s) that you would like to receive notice of this and all subsequent filings you submit to the state(s) that you would like to receive notice of this and all subsequent filings you submit to the SEC. If this is an amendment to direct your *notice filings* to additional state(s), check the box(es) next to the state(s) that you would like to receive notice of this and all subsequent filings you submit to the SEC. If this is an amendment to stop your *notice filings* from going to state(s) that currently receive them, uncheck the box(es) next to those state(s).

	🗖 Alabama	🗖 Idaho	🗖 _{Mississippi}	🗖 Pennsylvania	
	🗖 Alaska	🗖 Illinois	🗖 Montana	🗖 Puerto Rico	
	🗖 Arkansas	🗖 Indiana	🗖 Nebraska	🗖 Rhode Island	
	🗹 Arizona	🗖 Iowa	🗖 _{Nevada}	🗖 South Carolina	
	🗖 California	🗖 _{Kansas}	New Hampshire	🗖 South Dakota	
	🔽 Colorado	🗖 Kentucky	🗖 New Jersey	🗖 Tennessee	
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3. File Part 1 of Form ADV

IARD Transition Process includes a Third Step: Filing Part 1 of Form ADV. Your Form ADV was originally filed in paper form with your various jurisdictions. If the states you filed in have mandated the IARD System to perform all filings for Investment Adviser firms, Form ADV must now be entered electronically on the IARD system. Once Part 1 of Form ADV is entered through IARD to the states, you will be able to make new filings, including amendments and withdrawals, electronically through IARD (The IARD system is unable to accept Part II electronically, therefore you will need to submit the Part II in paper form to all states that your firm is licensed or registered in). Before you can file Part 1 of Form ADV with the states, the IARD initial set up fee must be deposited to your Daily Account. (You may begin to enter the Form ADV on the system, but will not be able to submit the filing until the funds are deposited in your Daily Account.)

In most cases, the IARD set-up will be \$150.00 for IA firms with assets under management of \$25 million or less. However, the amount may be greater depending on the amount of assets under management.

http://www.iard.	com/fee_schedule.asp	H CONTACT US Sponse Operation	pred by the SEC and NASAA led by NASD	
vw.iard.				
t is IARD ?				
to Get Started	FEES AND ACCOUNTING			
g Online & Accounting	IARD Firm System Process	sing Fees		
CRD/IARD E-Pay wal Program Support ications	Every firm authorized to use the IA deposit funds in its financial accou activities, it is important for your fin first electronic Form ADV.	nt before it can file electronical		
tories				н. 17
	IARD Firm System Processing F	ees		
			51 51	

Initial	Set-Up	Fee
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Under \$25 Million

Over \$100 Million

\$25 Million - \$100 Million

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\$100

\$400

\$550

 The fee charged when your firm submits its first electronic Form ADV is the IARD Initial Set-Up Fee.

\$150

\$800

\$1100

Payment Methods and Addresses

All funds are to be sent to NASD.

All checks are to be made payable to NASD and are to include the Firm's CRD Number in the memo section of the check.



NASD, CRD/IARD P.O. Box 7777- W9995 Philadelphia, PA 19175

For Express Delivery/Overnight Mail

NASD, CRD/IARD W9995 c/Mellon Bank, Rm. 3490 701 Market Street Philadelphia, PA 19106

(If a telephone number is required for the recipient, use 240-386-4848)

For Wire Payments

The Riggs National Bank in Washington, DC

Provide your bank with the following: ABA Number: 054-000030 Beneficiary: NASD Regulation, Inc. NASD Regulation Acct. #: 086-761-5 Reference #: IA Firm CRD number

Note: Remember to inform your bank that funds are to be credited to the NASD bank account and to use the IA Firm's CRD Number as a reference number only.

Web CRD/IARD E-Pay

Beginning this year, firms are able to fund their Daily Account through a user-friendly on-line application, Web CRD/IARD E-Pay.

Firms may access this application through the IARD website at http://www.iard.com. NASD will not charge a fee for utilizing this application. However, firms should verify with their bank whether any ACH transaction charges will be assessed.

Please check the Deposit Detail in your Daily Account to determine if the fees you have sent have been receipted to your Daily Account.

Please log on the IARD Site Map at <u>https://webiard.com/iad</u> and input your User ID Number and Password, then press Enter.

RD estment Adviser istration Depository

IARD Main Forms Organization Accounting



IARD Main	Forms	Organization	Accounting
fo	ADV	View Organization	Daily Account Information
cast Messages	New Filing	Identifying Information	Processed Transactions
s And Conditions	Pending Filing	Registration Status	Funds Deficient Transactions
	Historical Filing	Notice Filing Status	Account Activity Summary
se Notes	451414	Answers to Questions	Deposit Detail
nmended Hardware/Software	ADV-W	Form of Organization	Transfer Detail
Message to WebIARD	New Filing	Business Information	Transaction Detail
100 B.	Pending Filing	Assets Under Management	Bill Line Search
ools	Historical Filing	Client Transactions	
je Password		Direct Owners / Executive Officers	Renewal Account Information
		Indirect Owners	Account Activity Summary
		Other Business Names	Deposit Detail
		Name Change History	Transfer Detail
		Other Offices	Transaction Detail
		Other Business	Bill Line Search
		Succession	
		Custody Information	
		Control Persons	
		Industry Affiliations	
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		Disclosures	
		Filing History	
		Small Businesses	

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When checking the Deposit Detail, please note if the Deposit Detail shows "Sufficient". There should be a credit balance if there are funds in the account. (The balance will show "-" before the amount.). A zero balance will generate a "Deficient" status.